

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES – INDIVIDUAL CONSULTANT

Republic of Serbia

Local Infrastructure and Institutional Development (LIID) Project

Project ID No. P174251

Assignment Title:

- **Institutional Development Specialist / Policy Specialist (full-time individual consultant), Reference No. SER-LIID-IC-CS-23-10**

The Republic of Serbia has received financing in the amount of EUR 265,200,000 equivalent from the World Bank and the Agency Francaise de Development toward the cost of the Serbia Local Infrastructure and Institutional Development (LIID) Project, and intends to apply part of the proceeds to payments for goods, works, non-consulting services and consulting services to be procured under this project.

Scope of work

The Institutional development specialist/policy specialist will be primarily and ultimately responsible for:

- Support the Manager and Deputy manager of the PIU in organizing, coordinating, integrating, and monitoring operations of the PIU and the institutions involved in the Project, both at the PIU premises and in the field, during its preparation and implementation.
- Collaborating with PIU members, other specialists and consultants of the project to support implementation of the Component 1 and 2.
- Managing, implementing and maintaining/overseeing Component 1 and 2 operational processes to ensure project participants' awareness and compliance with approved procedures and practices.
- Provides response to organization / policy monitoring concerns and findings in local roads management field. Tracks corrective and preventive actions taken in response to internal and external audit/inspection findings (policy impact assessments).
- Provides advice and guidance to the project management and sub-projects' personnel for achieving compliance with all applicable standards and requirements.
- Acting as project organization / policy development representative in the local roads management field and liaison officer to state authorities, WB and the public, including communities affected by project.

Timeframe and Duration

The Consultant is expected to provide full time services for the life of the project, i.e. until November 30, 2028, with a probationary period of six (6) months.

The Consultant shall not have other full or part-time assignment during the engagement under this Contract.

Required qualifications:

- Advanced university degree (Master's degree or equivalent) in public policy, law, economy, organization sciences or other relevant disciplines
- Minimum 5 years of total professional experience in the field of standardization of organization and procedures in public sector
- Implementation of ISO 9001 and 14001 standards in LSGs will be considered as advantage
- Minimum 5 years of total professional experience in public policy development for LSGs
- Demonstrated experience working with a multitude stakeholder from various disciplines, background including Government, civil societies and communities, development partners and donors
- Knowledge on LSG system and its operation will be considered as an advantage
- Experience as head of LSGs / PUC administration will be considered as an advantage
- Relevant experience with projects of international financial institutions will be considered as an advantage
- Experience in delivering of technical assistance to LSGs in policy / institutional development sector will be considered as advantage
- Openness to change and ability to receive/integrate feedback
- Strong analytical skills and ability to identify key strategic issues, opportunities and risks
- Competence for incorporating gender perspectives into substantive work and ensuring the equal participation of women and man in all areas of work; commitment to the goal of gender balance in staffing and creating a gender sensitive working environment that pays attention to work/life issues
- Knowledge of computer, office software and web-based applications use
- Cultural, religion, race, nationality and age sensitivity and adaptability
- Excellent writing/reporting and presentation skills
- Excellent interpersonal, networking and team building skills
- Excellent knowledge of written and spoken Serbian and English.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The evaluation criteria for the assignment:

- Qualifications and Competence relevant to the Assignment (50 Points)
- Specific Experience relevant to the Assignment (50 Points)

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the ***World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services (July 2016, revised November 2017, August 2018 and November 2020)*** ("the Regulations") setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest in English language must be delivered in a written form to the email below, by **June 09, 2023, 12:00 hours, noon**, local time.

Interested consultants must provide **Cover Letter (name and reference number of the assignment to be indicated in the email)** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills (**scanned diplomas to be sent with CV**).

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