

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES – INDIVIDUAL CONSULTANT

Republic of Serbia

Local Infrastructure and Institutional Development (LIID) Project

Project ID No. P174251

Assignment Title:

- **Road Safety Specialist (full-time individual consultant), Reference No. SER-LIID-IC-CS-23-05**

The Republic of Serbia has received financing in the amount of EUR 265,200,000 equivalent from the World Bank and the Agency Francaise de Development toward the cost of the Serbia Local Infrastructure and Institutional Development (LIID) Project, and intends to apply part of the proceeds to payments for goods, works, non-consulting services and consulting services to be procured under this project.

Scope of work

The road safety specialist works under the supervision of the Project Manager and will be primarily and ultimately responsible for:

- Support the Manager and Deputy manager of the PIU in organizing, coordinating, integrating, and monitoring operations of the PIU and the institutions involved in the Project, both at the PIU premises and in the field, during its preparation and implementation;
- Ensure management of all road safety activities (planning, implementation, supervision, monitoring) in conjunction with the communities;
- Providing technical input, administrative and managerial support to the municipalities in the process of preparation the design documents and improving the quality of the design documents;
- Providing technical input and assist the Procurement Expert in the preparation of Procurement Documents, Requests for Proposals, as well as preparing relevant technical documents as Terms of References, Technical Specifications, etc.;
- Review and evaluate contractors'/consultants' technical documentation, drawings, designs, working schedule, health and safety;
- Coordination activities between Road Safety Agency and Local Road Safety Council according to the LSGs needs;
- Ensure road safety audit in all phases of projects and selected interventions;

- Support improvement of road safety in LSGs with the special focus of vulnerable groups such as the children, elderly people, disabled persons, etc.;
- Support development of Road Safety Management Plans with measures to ensure the safety and well-being of nearby communities and road users during construction;
- Ensure that best practices of road safety should be incorporated in projects;
- Road traffic safety and security related activities implemented in the traffic projects;
- Support to develop a reliable system for accident data reporting and analysis so that it can identify, categories and quantify accident problems – graphically or by conflict type, road users involved etc.;
- Providing support in training/capacity-building activities that will build local government capacity to improve road safety as well as internal training as needed on project-related matters to the PIU staff, the MCTI, LSGs, and other ministries, and other relevant stakeholders;
- Ensure team-work with the other Project Officers;
- Liaise with the Procurement Expert, the Project Director and with all relevant Ministries /Municipalities and their focal points / designers / agencies / project beneficiaries regarding mobility, public transport services, active mobility, resilience, security, and safety;
- Assist the Procurement Experts in the evaluation of bids and preparation of contract documents related to mobility and traffic safety;
- Verify, validate and confirm the contractors’/consultants expenditures declared in the payment certificates/invoices;
- Ensure with PIU Officers the reporting mechanisms and documentation systems are in place, including drafting reports to the World Bank and Project Director: Cost, Time, Resources, and Scope;
- Issue Monthly Progress Reports to the Project Director and brief her/him on progress and challenges while providing sound solutions to overcome implementation difficulties;
- Assisting the Project Director in preparing the PIU Reports (quarterly, midterm and completion);
- Perform other duties in support of project preparation and implementation, as required.

Timeframe and Duration

The Consultant is expected to provide full time services for the life of the project, i.e. until November 30, 2028, with a probationary period of six (6) months.

The Consultant shall not have other full or part-time assignment during the engagement under this Contract.

Required qualifications:

- Advanced university degree (Master's degree or equivalent) in Transport or Traffic engineering;
- Minimum of 10 years of demonstrated experience in road safety projects;
- At least 5 years of experience working with LSGs in the areas of road safety;
- Relevant experience with projects of international financial institutions will be considered as an advantage;
- Experience in delivering of technical assistance to LSGs in road management will be considered as advantage;
- Knowledge of relevant national and UE legislation which are related to activities from this ToR will be considered as an advantage;
- Possession of a certificates which are related to activities from this ToR will be considered as an advantage;
- Openness to change and ability to receive/integrate feedback;
- Strong analytical skills and ability to identify key strategic issues, opportunities and risks;
- Competence for incorporating gender perspectives into substantive work and ensuring the equal participation of women and man in all areas of work; commitment to the goal of gender balance in staffing and creating a gender sensitive working environment that pays attention to work/life issues;
- Knowledge of computer, office software and web-based applications use;
- Cultural, religion, race, nationality and age sensitivity and adaptability;
- Excellent writing/reporting and presentation skills;
- Excellent interpersonal, networking and team building skills;
- Excellent knowledge of written and spoken Serbian and English.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The evaluation criteria for the assignment:

- Qualifications and Competence relevant to the Assignment (50 Points)
- Specific Experience relevant to the Assignment (50 Points)

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the *World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services (July 2016, revised November 2017, August 2018 and November 2020)* ("the Regulations") setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest in English language must be delivered in a written form to the email below, by **June 09, 2023, 12:00 hours, noon**, local time.

Interested consultants must provide **Cover Letter (name and reference number of the assignment to be indicated in the email)** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills (**scanned diplomas to be sent with CV**).

Contact:	E-mail:	Address:
To:	ljiljana.krejovic@mfin.gov.rs Ms Ljiljana Krejovic Procurement Specialist	Ministry of Finance Central Fiduciary Unit 3-5 Sremska St
Cc:	ljiljana.dzuver@mfin.gov.rs	11000 Belgrade, Serbia Tel: (+381 11) 7652652
Cc:	dragan.mirkovic@mgsi.gov.rs	